

# CONTENTS

		<b>Page</b>
Lesson 1:	An introduction to Payroll	1
Lesson 2:	An Introduction to PAYE	27
Lesson 3:	Taxable Pay Tables	55
Lesson 4:	An introduction to National Insurance	97
Lesson 5:	Producing Payslips	129
Lesson 6:	An introduction to Sage Instant Payroll	139
Lesson 7:	Further Sage Instant Payroll	167

# CONTENTS

		<b>Page</b>
Lesson 8:	Advanced PAYE codes	1
Lesson 9:	An introduction to Directors	29
Lesson 10:	Further Sage - Directors	41
Lesson 11:	Holiday pay and Statutory Sick Pay	53
Lesson 12:	Further Sage – Holidays and SSP	85
Lesson 13:	Statutory Maternity Pay	103
Lesson 14:	Further Sage - Maternity	117
Lesson 15	Benefits	131
Lesson 16	Other deductions	153
Lesson 17	Payroll legislation and year end	173